

Amanda McAtee Co-Chair  
Loretta Harper-Brown  
Debbie Harrington  
Elisha Jenkins



Holly Vaughn Wagner, Co-Chair  
Sonya Lawrence  
Wayne Marsh  
Kevin McAllister  
Mary Ann Mieczkowski

## STATE OF DELAWARE

### Division for the Visually Impaired Task Force

#### Meeting Minutes – October 2, 2019

Holly Vaughn Wagner, Joint Legislative Oversight and Sunset Committee (“JLOSC”) Legislative Attorney, Task Force Co-Chair and staff member, called the meeting to order at 10:01 a.m. Other task force members present were Amanda McAtee, JLOSC Analyst and Task Force Co-Chair, Pam Bauman, designee for Mary Ann Mieczkowski, Director of Exceptional Children Resources at the Department of Education (DOE) representing Susan Bunting, Secretary of Education, Elisha Jenkins, Division for the Visually Impaired (DVI) Director, Wayne Marsh, Blind Vendors Committee Chair, Sonya Lawrence, Parent of a child with a visual impairment, Debbie Harrington, Higher Education, Kevin McAllister, representing individuals with visual impairment and blindness. Loretta Harper-Brown, BlindSight Delaware, was not present. A quorum was met.

Co-Chair Vaughn Wagner welcomed everyone to the third task force meeting, stated the purpose of the meeting, spoke on some matters concerning the task force and started introductions. Co-Chair Vaughn Wagner asked if everyone present received their worksheets, everyone agreed. Wayne Marsh stated that Co-Chair McAtee has been doing a great job with getting the information out. Co-Chair Vaughn Wagner gave instruction on the order of the meeting. Wayne Marsh made a motion to approve the September 10, 2019 meeting minutes, Elisha Jenkins seconded the motion, and the motion passed 5-0. Members not present for the vote were Loretta Harper-Brown, Debbie Harrington, Sonya Lawrence, and Kevin McAllister.

Co-Chair McAtee, discussed the results summary of the Meeting #3 - Business Enterprise Program (“BEP”) Worksheet, which included the 13 responses received. Responses received were summarized in the document and the full responses would be provided in the final report. Additionally, this data did not include responses from the task force co-chairs since the co-chairs would be responsible for organizing and presenting the information to the JLOSC. Co-Chair McAtee further explained that the results and response summaries were posted to the task force’s website in word and PDF formats.

Co-Chair McAtee reiterated that this task force was information gathering only, information collected from this task force would be submitted to the Committee for their final decisions, and public comment would remain open until Friday, November 8, 2019. Co-Chair McAtee stated that public comment could be submitted via the Survey Monkey worksheet, which included the option to remain anonymous, or email.

The task force discussed the response summaries that were prepared for the Meeting #3 - BEP Worksheet. The task force provided additional feedback that would be included in the final report. Co-Chair McAtee reminded everyone to submit any additional written public comment on these draft recommendations discussed before Friday, November 8, 2019.

Co-Chair McAtee concluded the meeting at 11:54 a.m. The next meeting was scheduled for October 17, 2019 at 10:00 a.m.

Respectfully prepared by:

Amanda McAtee and Mark Brainard, Jr., JLOSC Analysts, Joint Legislative Oversight and Sunset Committee.

*Access to the audio recording of this proceeding is available upon request.*